

August 23, 2021

VACANCY ANNOUNCEMENT

Deputy Marshal for the Supreme Court of Mississippi

The Supreme Court is seeking to fill one (1) vacancy for the position of Deputy Marshal for the Supreme Court of Mississippi. The Deputy Marshal of the Supreme Court of Mississippi is appointed by the Justices of the Supreme Court and serves at the pleasure of the Supreme Court.

Applicants should not contact the Justices of the Supreme Court or Judges for the Court of Appeals regarding this position.

The Supreme Court is an equal opportunity employer.

Duties and Responsibilities:

The basic duties of the Deputy Marshal are established by Miss. Code Ann. § 9-3-29 which provides that the Deputy Marshal shall attend the Court's sessions and perform the duties of a sheriff and deputies attending court. The Deputy Marshal is required to obey all lawful orders of the Court and the Marshal for the Supreme Court.

The Deputy Marshal, under the supervision and direction of the Marshal for the Supreme Court and the Chief Deputy Marshal, will have responsibility for providing security for the Mississippi Supreme Court and the Mississippi Court of Appeals.

The duties of the Deputy Marshal include, but are not limited to, providing security for all Supreme Court and Court of Appeals hearings, providing personal security for members of the judiciary when warranted, providing for the physical security of the Carroll Gartin Justice Building, including maintenance of security systems, emergency response systems and general health and safety concerns for the facility. The Deputy Marshal investigates reports of disturbances and suspicious circumstances and maintains vigilant awareness of the Gartin Building's physical condition, cleanliness, and safety.

The Deputy Marshal, at the direction of the Supreme Court Marshal or his designee, will coordinate with the Officer in Charge for Capitol Police security detail assigned to the Gartin Justice Building to ensure that proper security measures are in place to provide security for the public, Justices, Court of Appeals Judges, and all staff who work in the Carroll Gartin Justice Building on a day to day basis. The Deputy Marshal will be required to work in cooperation and maintain liaison with other law enforcement organizations including the City of Jackson Police Department, the Hinds County Sheriff, the Mississippi Highway Safety Patrol, Federal Bureau of Investigation, the Judicial Security Division of the United States Marshal Service, and the Federal Protective Service of the Department of Homeland Security.

Qualifications:

The applicant must be at least 30 years of age and possess a bachelor's or associate's degree from an accredited university, college or community college and must provide transcripts to support the level of education attained. Ten (10) years of full time law enforcement work experience may be substituted for associates degree.

The applicant must have at least five (5) years of recent, full time experience as a law enforcement officer. Experience in court security and personal security is preferred.

The applicant must be a citizen of the United States.

The applicant must not have been convicted of a felony or misdemeanor (other than traffic violations) or a crime of domestic violence.

The applicant must have current or recent certification as a full-time law enforcement officer by the Mississippi Board on Law Enforcement Officer Standards and Training. The applicant must be certified or eligible for certification by the Mississippi Board of Law Enforcement Officer Standards and Training as a law enforcement officer. The applicant must be certified or certifiable in the use of firearms and CPR, including the operation of emergency defibrillators. If the applicant has recently expired certification in these areas, the applicant must demonstrate that the applicant is qualified for certification prior to assuming the position.

The applicant must be able to communicate clearly and concisely both verbally and in writing.

The applicant must have basic computer skills including familiarity with e-mail systems, internet research, and word processing.

The Deputy Marshal must be in good physical health and capable of engaging in physical activities associated with providing security and protection of the justices, judges, staff and the public.

The successful applicant should expect to undergo an in-depth personal, criminal, and financial background check and will be subject to state requirements related to random drug testing.

Compensation and Benefits:

Salary for the position will be determined by the Court and includes standard benefits available to state employees under the Mississippi Public Employees Retirement

System (PERS).

Application Process:

The written applications of all qualified persons interested in this position must be received by **September 8, 2021**. Application packets should be addressed to:

Richard A. Griffin, Marshal
Mississippi Supreme Court
450 High Street
Post Office Box 117
Jackson, MS 39205
601-359-4042
rgriffin@courts.ms.gov

E-mail applications are acceptable. Applicants should submit a resume' showing their personal, educational and professional background with a current photograph, date and place of birth, social security number and contact information. Three employment references and three personal references should be included in the resume.

The applicant's resume' must be accompanied by all current certifications such as the Mississippi Law Enforcement Professional Certificate or equivalent as well as college transcripts, Diplomas and Degree Certificates. The applicant should also include a copy of his or her valid Mississippi Drivers License or that of the state of current residence.

The Supreme Court reserves the right to modify the conditions of this job announcement, withdraw the job announcement, fill the position sooner than the closing date, or to extend the closing date, any of which actions may occur without any prior written or other notice.